

## Summer Camp 2026 Registration for Rutgers CCAP (CCN) Parents

Thank you for your interest in Summer Camp 2026! Please carefully review the instructions below to ensure a smooth registration process.

### IMPORTANT: Rutgers CCAP (CCN) Approval Requirement

To register for camp, your child **MUST** already be approved for Rutgers CCAP. **Do not sign up if your approval is still pending.** Registration fees and summer camp payments are non refundable.

### Registration Steps

#### Step 1: Create or Log Into Your CampSite Account

Use this [link](#) to create an account or log in using this [link](#). Once logged in, go to the **Enrollment** tab on the left side and click enroll for 2026.

**Step 2:** Complete the pre enrollment questions, then click the Save & Continue button at the bottom.

#### Step 3: Enter the Passcode and Select Enrollment

In the Enrollment Passcode box, enter the passcode you were provided. In the Filter By Tag box, select Summer Child Care Assistance Program. Note: All Child Care Assistance Program enrollment options will have CCAP in the description. Select the "Add Option" button and select the dates for each week you will need care. When you are done with your enrollment selections scroll down to the bottom and click Save & Continue.

If you did not receive a passcode, you can request one by emailing [registration@ehtpal.org](mailto:registration@ehtpal.org)

#### Step 4: Additional Options (Before & After Care)

Scroll down to the bottom and click Save & Continue. Please DO NOT select any additional options for before/after care at this time. You can go back and purchase those options in May, prior to the start of camp. You will receive an email reminder.

#### Step 5: Complete Required Forms

All Health History forms must be completed by June 1st. If you want to complete the required Health History forms at a later date, you can move forward with registration by clicking Save & Continue.

#### Step 6: Submit Payment

The rates you see are estimated co-payment rates, not the actual camp rate. To reserve your spot in summer camp you are required to either pay in full (which will give you an additional 5% discount) or pay the deposit amount shown. Your remaining co-pay balance will be divided into a monthly payment plan. Monthly payments will be due no later than the 15th of each month.

**PLEASE NOTE: All co-pays must be paid in full by June 1st.** If your balance is not paid in full by this date, your registration will be canceled, and your child will lose their spot in camp. Camp deposits are non refundable.

**All camp balances are considered estimates until we receive your approved Child Care Assistance Program documents, which show your daily approved rate. Once we receive this information we will adjust your camp balance accordingly**

## Provider's Agreement

Once registration and payment are complete, the EHTPAL office will finalize the provider's agreement. Agreements can be **mailed or dropped off** at our office:

**2542 Ridge Ave, EHT, NJ 08234**

**Please do not email your provider's agreement. Printing is not available on-site.**

After the agreement is submitted to CCAP by the parent, we will adjust the copay to your actual amount. Please note:

- If Rutgers CCAP states "no copay" on your paperwork, this means you are receiving the maximum financial assistance from the program.
- However, this **does not** necessarily mean your summer camp tuition is fully covered. Additional copayments may still be required.

**Please read all registration steps carefully to ensure successful enrollment. If you have any questions, contact us for assistance at [registration@ehtpal.org](mailto:registration@ehtpal.org) or call our office (609) 645-8413.**